



TERMS OF REFERENCE

PROCUREMENT OF A CONTRACT FOR THE SUPPLY OF PURIFIED DRINKING WATER FOR THE AFPRSBS COMPOUND

1.0 Introduction

The intent of this document is to outline the requirements of this procurement activity and to solicit full-service proposals for the **PROCUREMENT OF A CONTRACT FOR THE SUPPLY OF PURIFIED DRINKING WATER FOR AFPRSBS COMPOUND**, in accordance with Republic Act (R.A.) No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

2.0 The Procurement Contract

The **SYSTEM** needs a supplier of Purified Drinking Water (with a minimum of 22 stages system process) for the purified water consumption of its personnel.

The **SUPPLIER** shall be responsible for the supply of Purified Drinking Water for the consumption of AFPRSBS personnel with a total strength of more than 120 employees.

3.0 Procurement Requirements

- a) Delivery of 250 bottles per month (5 Gallons/bottle).
- b) The supplier shall provide a total of fifteen (15) units of free-use of water dispenser.
- c) All bottles must be covered with plastic upon delivery.
- d) The minimum stages system process must be at least 22 stages.
- e) Delivery is on call/order basis.

4.0 Terms of Payment

The terms of payment shall be as follows:

- a) 15 days upon delivery and receipt of sales invoice.
- b) All billings shall be inclusive of value added tax and all applicable taxes.

5.0 Approved Budget for the Contract (ABC)

The procuring entity's Approved Budget for the Contract (ABC) is **One Hundred Thousand Pesos (Php 100,000.00)**. The ABC is inclusive of service provider's fee, value added tax, withholding tax, and other forms of taxes that may be imposed by the government in relation to the Procurement of A Contract for the Supply Purified Drinking Water for AFPRSBS Compound.

6.0 Contract Duration

- 6.1. The services to be provided by the Service Provider shall be for a period of one (1) year to commence from the issuance of the Notice of Award.
- 6.2. The contract duration may be subject to extension if deemed necessary and warranted by the AFPRSBS; however, the extension shall be in writing duly conformed and signed by the authorized representatives of the AFPRSBS and the Service Provider.