


SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES
As of 31 March 2025

GOCC Name: AFP Retirement & Separation Benefits System
Agency Code:

Book No:
Account Title: Advances to Operating Expenses
Account Code: 118103

Name	Particulars	Date	Reference	Total Amount	Amount Due				Remarks
					Less Than 30 days	31-60 days	61-365 days	Over 1 year	
ALMIN KADRA PANTASAN	Cash Advance for Titling and Application of Tax Declaration of Subdivision Lots at Riviera Residential Estates, Silang, Cavite (Mother Title: Block 1D Lots 1, 3, & 4) and 1E. Target date of completion: March 30, 2025.	5-Feb-25	NI 270595	75,000.00	75,000.00	-	-		Target Date of Completion: 30 March 2025
ROSALIE DIONES	Cash Advance - Payment for Securing Certified True Copies of Titles.	5-Mar-25	NI 270890	22,000.00	22,000.00	-	-		with Notice of Extension
TOTAL				97,000.00	97,000.00	-	-	-	


Certified Correct:


Lilia S. Tacorda
Manager, ASU

Noted by:


Roderick A. Luna
Administrator

Submitted by:



Liza S. Dela Cruz
OIC - Supervising Auditor

AFP- RETIREMENT AND SEPARATION BENEFITS SYSTEM
Camp General Emilio Aguinaldo, Quezon City

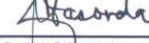
**List of Officials and Employees With Outstanding Cash Advances of P50,000.00 and above Aged 30 Days
Or Over From Due Date of Liquidation per COA Circular no. 97-002 and Status of Submission of Required Documents**
Per COA Memorandum No. 2004-14
For the Quarter Ended 31 March 2025

Status of Submission of Following Documents (Pls. Check)											
No.	Name/Designation		Amount	Date of Cash Advance	Purpose of Cash advance	Statement of Cash Advance	Demand Letter	Certified Copy of Voucher	Certified Copy of Paid Check	Narrative Report	Remarks
1	ALMIN KADRA PANTASAN	Deputy Administrator	75,000.00	24-Jan-25	Cash Advance for Titling and Application of Tax Declaration of Subdivision Lots at Riviera Residential Estates, Silang, Cavite (Mother Title: Block 1D Lots: 1,3 & 4) and 1E.						Target Date of Completion: 30 March 2025

Prepared & Certified by:


SHEENA D. CARRIDO
Supervising Admin Officer, ASU

Approved by:


LILIA S. TACORDA
Manager, ASU