

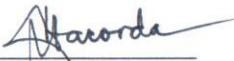
**SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES**  
As of 31 December 2024

GOCC Name: AFP Retirement & Separation Benefits System  
Agency Code:

Book No:  
Account Title: Advances to Operating Expenses  
Account Code: 118103

Name	Particulars	Date	Reference	Total Amount	Amount Due				Remarks
					Less Than 30 days	31-60 days	61-365 days	Over 1 year	
LIZA M LORENZANA	Cash Advance for Titling of Subdivision Lots at Riviera Residential Estates, Silang, Cavite (Mother Title: Block 1D Lots 1, 3, & 4) & 1E.	13-Nov-24	NI 270099	100,100.00	100,100.00	-	-		Five (5) months from release of check - 13 April 2025
ALEXANDER P DACANAY III	Request for Certified True Copies of TCT on RSBS properties in Cavite (Riviera Rawland).	15-Nov-24	NI 270107	60,000.00	60,000.00	-	-		Three (3) months from release of check - 15 February 2025
MA. BERNADETTE VILLAFLORES SORIANO	Payment for the Divisional allowance for the month of December 2024	18-Dec-24	NI 270292	34,900.00	34,900.00	-	-		Subject for liquidation on 27 December 2024
<b>TOTAL</b>				<b>195,000.00</b>	<b>195,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	

Certified Correct:

  
Lilia S. Tacorda  
Manager, ASU *good*

Noted by:

  
Roderick A. Luna  
Administrator

Submitted by:

  
Liza S. Dela Cruz  
OIC - Supervising Auditor

**AFP- RETIREMENT AND SEPARATION BENEFITS SYSTEM**  
Camp General Emilio Aguinaldo, Quezon City


**List of Officials and Employees With Outstanding Cash Advances of P50,000.00 and above Aged 30 Days  
Or Over From Due Date of Liquidation per COA Circular no. 97-002 and Status of Submission of Required Documents**  
Per COA Memorandum No. 2004-14  
For the Quarter Ended 31 December 2024

Status of Submission of Following Documents (Pls. Check)											
No.	Name/Designation		Amount	Date of Cash Advance	Purpose of Cash advance	Statement of Cash Advance	Demand Letter	Certified Copy of Voucher	Certified Copy of Paid Check	Narrative Report	Remarks
1	LIZA M LORENZANA	Deputy Administrator	100,100.00	8-Nov-24	Cash Advance for Titling of Subdivision Lots at Riviera Residential Estates, Silang, Cavite (Mother Title: Block 1D Lots 1, 3, & 4) & 1E.						Five (5) months from release of check - 13 April 2025
2	ALEXANDER P DACANAY III	Supervising Admin Officer	60,000.00	11-Nov-24	Request for Certified True Copies of TCT on RSBS properties in Cavite (Riviera Rawland).						Three (3) months from release of check - 15 February 2025

Prepared & Certified by:

  
SHEENA D. CARRIDO  
Supervising Admin Officer, ASU

Approved by:

  
LILIA S. TACORDA  
Manager, ASU