



AFP Retirement and Separation Benefits System

424 Capinpin Avenue, Camp General Emilio Aguinaldo, Quezon City

21 October 2019

REQUEST FOR QUOTATION

Please quote your highest rated bid on the project listed below, subject to the Terms of Reference hereto attached. Submit your quotation duly signed by your representative not later than **2:00 p.m.** on **28 October 2019** to this address:

Equity Investment Management Department
AFP Retirement and Separation Benefits System
2nd Floor, AFPRSBS Building, 424 Capinpin Ave. Camp General Emilio Aguinaldo
Quezon City

Name of Project/ Brief Description	PROCUREMENT OF SERVICES FOR THE VALUATION OF OF AFPRSBS' SHARES IN SOUTHERN UTILITY MANAGEMENT AND SERVICES, INC (SUMSI)
Approved Budget for the Contract (ABC)	ONE HUNDRED SEVENTY THOUSAND & 00/100 (Php 170,000.00)

NOTES:

1. All entries in the Quotation Form shall be typewritten.
2. Quotation Form shall be submitted in a **sealed envelope**, specifying the name of the project.
3. **Sealed proposal** shall be submitted with the following accreditation and technical requirements:
 - a) Copy of Department of Trade and Industry (DTI) or Securities and Exchange Commission (SEC) Registration Certificate
 - b) Copy of current Mayor's/Business Permit
 - c) Resume of licensed asset valuer/appraiser with photocopy of valid and current PRC ID
 - d) Resume of personnel/staff who will undertake the appraisal works
 - e) Copy of Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the BIR.

- f) Copy of Philippine Government Electronic Procurement System (PhilGEPS) Registration Certificate
 - g) Accreditation from the Bangko Sentral ng Pilipinas (BSP) and Securities and Exchange Commission (SEC) as Asset Valuer.
 - h) List of previous and present clients and accomplished projects related to the valuation of shares with project duration.
4. As a Government-Owned and Controlled Corporation (GOCC), the AFPRSBS shall deal only with legitimate contractors/suppliers which issue BIR-registered official receipts (attached photocopy of Official Receipt).
 6. Quoted prices shall be inclusive of applicable taxes and shall be firm and valid for a period for at least thirty (30) days from the date of receipt of quotation and shall be binding upon the surveying company within the period.
 7. Contract shall be awarded to the bidder with the highest rated responsive bid.
 8. AFPRSBS reserves the right to post-qualify participating companies and/or to reject any or all submitted quotations without thereby incurring any liabilities to the affected bidder.
 9. AFPRSBS reserves the right to reject any or all bids.
 10. Request for Quotation may be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) by interested Bidders starting on 22 Oct. 2019.
 11. Copies of the following documents can be secured at the Equity Investment Management Department (EIMD), AFP Retirement and Separation Benefits System, 2nd Floor, AFPRSBS Building, # 424 Capinpin Avenue, Camp Aguinaldo, Quezon City, upon request:
 - a. Audited Financial Statements for CY2018
 - b. Copy of the Amended Articles of Incorporation and By-Laws
 - c. Information on ongoing legal and/or government cases, if any
 - d. Other documentary requirements as required.
 12. For inquiries, you may coordinate with our Affiliates Branch Head, Ms Chona L. Garcia of the Equity Investment Management Department (EIMD), AFPRSBS at telephone number 912-2099.