



AFP RETIREMENT AND SEPARATION BENEFITS SYSTEM

Requirements for Active Personnel

A.	CHECKLIST OF DOCUMENTARY REQUIREMENTS
1.	• Duly accomplished Accelerated Refund Form
2	• Photocopy of Active Military ID
3	• Photocopy of ATM Payroll Account (Front Only)
4	• Original or Authenticated Copy of Statement of Service (S.O.S.) issued by the Major Service Adjutant (kukunin sa HPA/HPN/HPAF or sa GHQ) indicating the purpose "For RSBS Reference"
	• Other:
	• Additional Requirements if Discharged then Reinstated:
	• Copy of Discharged Order
	• Copy of Reinstatement Order
	Maaaring hindi na icomply kung ang discharged/reinstatement details ay nakalagay na sa SOS