

**SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES**  
As of 31 March 2015


GOCC Name: AFP Retirement & Separation Benefits System  
Agency Code:

Book No:  
Account Title: Advances to Operating Expenses  
Account Code: 118103

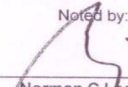
Name	Particulars	Date	Reference	Total Amount	Amount Due				Remarks
					Less Than 30 days	31-60 days	61-365 days	Over 1 year	
<b>A. Advances for Special Purposes</b>									
1. Local Travel									
2. Foreign Travel									
3. Special Activities/Projects									
<b>B. Advances to Regular Disbursing Officers</b>									
1. Payroll									
2. Seminar/Conference									
3. Expenses									
JEFFERSON VIDAD SANTIAGO	Cash advance in attending hearing in RTC Cagayan De Oro City, Misamis Oriental, for Misc Case 2013-049 (Dalmacion Account) and 2013-048 (Nazi Account) and to secure the TCT in the name of AFP-RSBS (Verdijo Account) - February 22-24, 2015.	2/11/2015	NI 119028	18,000.00		18,000.00			Liquidation documents forwarded to OIA on March 30, 2015.
AL-BEN REGAL MERCADO	Cash advance for the payment of Information Technology fees in connection with the registration of REM of RGCI and RSBS with Registry of Deeds Jagaytay.	2/16/2015	NI 119053	5,448.83		5,448.83			Liquidation documents forwarded to OIA on March 30, 2015.
MA. FILIPINAS E DAGDAGAN	Cash advance in attending the 15th National Convention of Lawyer (NCL) on March 20-22, 2015 in Cebu City.	2/23/2015	NI 119263	65,250.00		65,250.00			Liquidation documents forwarded to OIA on March 25, 2015.
JORLEN BEJO	Cash advance for the maintenance of one (1) vehicle unit (TID-278).	2/27/2015	NI 119418	25,000.00		25,000.00			For signature of Head, CSG.
HERMINIA M. SANCHEZ	Cash advance for the salaries of AMD encoders for the period of March 2-6, 2015	3/5/2015	NI 119728	4,660.00	4,660.00				Liquidation documents forwarded to CD on March 19, 2015.
NESTOR ELONA	Cash advance for Petroleum, Oil and Lubricant (POL) Expenses.	3/5/2015	NI 119761	60,000.00	60,000.00				Liquidation documents forwarded to OIA on March 18, 2015.
CARINA M ANGUSTIA	Cash advance for the trip to General Santos on March 12-13, 2015.	3/6/2015	NI 119758	80,000.00	80,000.00				Liquidation documents forwarded to OIA on March 25, 2015.

Name	Particulars	Date	Reference	Total Amount	Amount Due				Remarks
					Less Than 30 days	31-60 days	61-365 days	Over 1 year	
MELITA TAN	Cash advance for the March 2015 Divisional Allowance.	3/6/2015	NI 119770	31,200.00	31,200.00				
HERMINIA M. SANCHEZ	Cash advance for the salaries of AMD encoders for the period March 9-13, 2015.	3/10/2015	NI 119883	4,660.00	4,660.00				Liquidation documents forwarded to CD on March 19, 2015.
LTC ROLANDO BORJA	Cash advance in attending the scheduled court hearing in RTC Calapan City, Oriental Mindoro. (LBP versus, AFPRSBS Civil Case No. R-4984). March 18-19, 2015.	3/10/2015	NI 119751	7,000.00	7,000.00				
NERISSA MALABUYO	Cash advance in connection to AFPRSBS Summer Outing/Team Building on March 28-29, 2015.	3/10/2015	NI 119854	250,000.00	250,000.00				
CHONA L GARCIA	Cash advance for the payment of bond premium with BTr covering the System's authorized check signatories and accountable officers/staff of IMG.	3/10/2015	NI 119814	65,533.50	65,533.50				Liquidation documents forwarded to OIA on March 23, 2015.
MARIA GRACITA C. GARCIA	Cash advance for Petroleum, Oil and Lubricant (POL) Expenses.	3/18/2015	NI 120047	70,000.00	70,000.00				
DULCE DE GUZMAN	Cash advance for the bi-monthly socialization.	3/18/2015	NI 120055	50,000.00	50,000.00				
HERMINIA M. SANCHEZ	Cash advance for the salaries of AMD encoders for the period of March 20-27, 2015	3/20/2015	NI 120127	4,660.00	4,660.00				Liquidation documents forwarded to OIA on March 25, 2015.
ALFONSO SABANDO	Cash advance for the trip to Camiling Tarlac and Baguio City on March 25-26, 2015 re: RPT payment.	3/24/2015	NI 120241	7,300.00	7,300.00				
HERMINIA M. SANCHEZ	Cash advance for the salaries of MG & AMD encoders for the period of March 23-27, 2015	3/26/2015	NI 120308	9,500.00	9,500.00				Liquidation documents forwarded to OIA on March 30, 2015.
<b>TOTAL</b>				<b>758,212.33</b>	<b>644,513.50</b>	<b>113,698.83</b>	-	-	

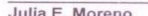
Certified Correct:

  
 Lucia Arlene D. Cacal  
 OIC, Contollership Department

Noted by:

  
 Norman C. Legaspi  
 President/CEO

Submitted by:

  
 Julia E. Moreno  
 Supervising Auditor

